



2021-2022 Budget Adoption



Governing Board
Christopher Severson, President
Kristin Connelly
Christopher Grove
Bob Hockett
Nancy Kendzierski

Administration
John Nickerson – Superintendent
Aida Glimme - Associate Superintendent, Educational Services
Amy McNamara – Associate Superintendent, Administrative Services
Julie Bautista – Chief Business Official, Business Services
Nick Carpenter – Director, Fiscal Services

June 9, 2021

We educate every student to excel and contribute in a global society.



Message from the Superintendent

The 2020-2021 school year presented extraordinary and unprecedented challenges with the ongoing COVID-19 pandemic. The health conditions and California Department of Public Health orders and guidelines necessitated a distance learning model for students to commence the school year and a transition to hybrid in-person learning when the health conditions allowed. Each learning model, all transitions, and the measures to maintain safe school environments for students and staff presented large expenditure increases and many budget revisions as conditions and needs changed. Fortunately, additional State and Federal funding was deployed to provide relief to districts, which enabled the AUHSD to address the needs and provide safe learning environments to avoid a fiscal crisis. The 2021-2022 school year will also require additional expenditures in staffing and facilities to provide a safe learning environment for students. Again, State and Federal one-time grants will enable the AUHSD to open safely with full in-person learning for all students.

Despite the unusually high State revenues projected for the 2021-2022 fiscal year, the State budget proposed in the May Revise includes inadequate LCFF funding for the AUHSD. The LCFF level for the District is significantly less than virtually all California high school districts. Partly due to the low LCFF funding level, local property tax is projected to exceed State LCFF funding and results in the District being community funded. The District projects it will continue to receive more local property tax than the LCFF funding level in 2021-2022 and the following two years.

The District projects a budget deficit in 2021-2022 and the subsequent two years, during which time the reserve is projected to fall from 13% to 9%. The Governing Board has passed resolutions setting 10% as a target reserve given the size of the District and the community funded status.



Message from the Superintendent (continued)

The budgetary pressures on the District continue to increase. Deployment of the reserve and local revenues through the excess property tax, community parcel taxes (Measures G & A) and local support from our school education foundations and parent groups have enabled the District to preserve the highest quality academic programs and support services. Deployment of the reserve cannot be a long-term strategy.

The District completed its third year of the three-year Local Control and Accountability Plan (LCAP), 2017-2020, in June 2020. The Learning Continuity Plan (LCP) was developed for 2020-2021 during the COVID-19 crisis. A new three-year LCAP was developed and is being proposed for Governing Board adoption for 2021-2024. The proposed 2021-2022 budget is aligned to the proposed LCAP.

On behalf of the District, I would like to express appreciation for the leadership, foresight and prudent fiscal planning of Julie Bautista, Chief Business Official, Nick Carpenter, Director of Fiscal Services, and the District Business Department. The 2021-2022 budget documents reflect their commitment to sound financial planning and absolute transparency. Should you have questions about the AUHSD budget, please contact Chief Business Official Julie Bautista (jbautista@auhdschools.org).

Thank you for your support of the Acalanes Union High School District.

Sincerely,

John Nickerson, Superintendent



Introduction

Per California Education Code section 42127, the Governing Board shall hold a public hearing, adopt a budget and file it with the County Superintendent of Schools on or before July 1.

The Acalanes Union High School District (AUHSD) budget development process ensures the adopted budget complies with the state standards and criteria adopted by the State Board of Education. The budget allows the District to meet its financial obligations and is consistent with a financial plan that will enable the District to satisfy its multi-year financial commitments.

The Governor's January 2021-2022 State Budget proposed investments and innovations to address the immediate and long-term impacts of the pandemic on student learning and achievement.

The January budget proposal for Proposition 98 minimum guarantee increased to \$85.8 billion. The proposed Cost-of-Living Adjustment (COLA) for the Local Control Funding Formula (LCFF) in 2021-2022 is 3.84%. It is a compounded amount that encompasses a 2.31% COLA for the 2020-2021 fiscal year (FY) and an additional 1.5% COLA for the FY 2021-2022 that will be applied to the base grants.



Introduction (continued)

Other education programs that are funded outside of LCFF such as Special Education, Child Nutrition, and Mandate Block Grant will receive 1.5% COLA.

Included in the January proposals are Immediate Action K-12 Education proposals in one-time Prop 98 funds to reopen schools. On March 1, 2021, the Governor and Legislature reached a deal providing \$2 billion In-Person Instruction Grants for LEA's that continue to offer or begin in-person instruction. In addition, the proposal sets aside \$4.6 billion in one-time Prop 98 funds for unspecified interventions to address learning loss, such as an extended school year or summer school. These funds are allocated based on District's LCFF entitlement.

AUHSD is challenged with the uncertainty of the local property tax revenues. Since the implementation of LCFF, the District received more from local property taxes than from LCFF entitlement putting the District in a Basic Aid status. Even though local property tax growth has increased on average 6% over the last 8-10 years, the budget proposal and multi-year projections are based on 2% growth. It is a conservative approach in anticipation of a possible economic downturn.



Introduction (continued)

The county office continues to reinforce the need for reserves over the minimum requirements. The District adopted policy to keep an additional 7% reserve over the minimum required recognizing the importance of maintaining fiscal solvency.

The Local Control Accountability Plan (LCAP) is a component of LCFF. Under LCFF, all LEA's are required to prepare an LCAP that includes District goals, services and actions with an emphasis on aligning District practices and resources to meet the goals and address state priorities. The LCAP is now in the forefront of the District's budget development process.

Once the Governor signs the budget, the District is required to revise the budget for any substantial changes, and these changes will be presented to the Board at a regularly scheduled August meeting.



AUHSD Budget – All Funds

California law requires that LEA's take certain prescribed actions in the adoption of the annual operating budget. Aside from assuring that governing boards will review the Adoption Budget in an orderly fashion, the statutes are intended to afford the community an opportunity to review and comment on the spending plan of the school district. The District utilizes ten separate funds within the District's adopted budget, with the General Fund being the primary fund of the District.

Fund	Description
01	General
08	Student Activity Special Revenue
11	Adult Education Special Reserve
13	Cafeteria Special Reserve
14	Deferred Maintenance
21	Building
25	Capital Facilities
40	Special Reserve Capital Outlay
71	Retiree Benefit
73	Foundation Private Purpose Trust



Definition of Funds

General Fund

The General Fund is the primary operating fund for the District. It is used to account for the ordinary operations of the District.

Student Activity Special Revenue Fund

The Student Activity Special Revenue Fund is a new fund established to allow the District to account for student body activities in accordance with GASB Statement 84.

Adult Education Fund

The Adult Education Fund accounts for the Adult Education Block Grant (AEBG), Federal Grants and Local Fee Based Program. The fund is being maintained on a break-even basis.

Cafeteria Special Reserve Fund

The Cafeteria Special Reserve Fund is used to account separately for Federal, State, and Local revenue to operate the food services program of the District.

Deferred Maintenance Fund

The Deferred Maintenance Fund was eliminated by the Local Control Funding Formula. However, the Governing Board adopted Resolution #14-15-17 to sustain the fund to provide major repairs.

Building Fund

The Building Fund exists primarily to account separately for proceeds from the sale of bonds. The fund can also be utilized to account for revenue from rentals and leases.

Capital Facilities Fund

The Capital Facilities Fund accounts for revenue from Developer Fees & local redevelopment agencies.

Special Reserve for Capital Outlay Fund

The Special Reserve for Capital Outlay Fund was created with the sale of surplus school property. The Del Valle Site Sale Reserve is located in this fund.

Retiree Benefit Fund

The Retiree Benefit Fund was established for Other Post Employment Benefits (OPEB) that are deposited into an irrevocable trust.

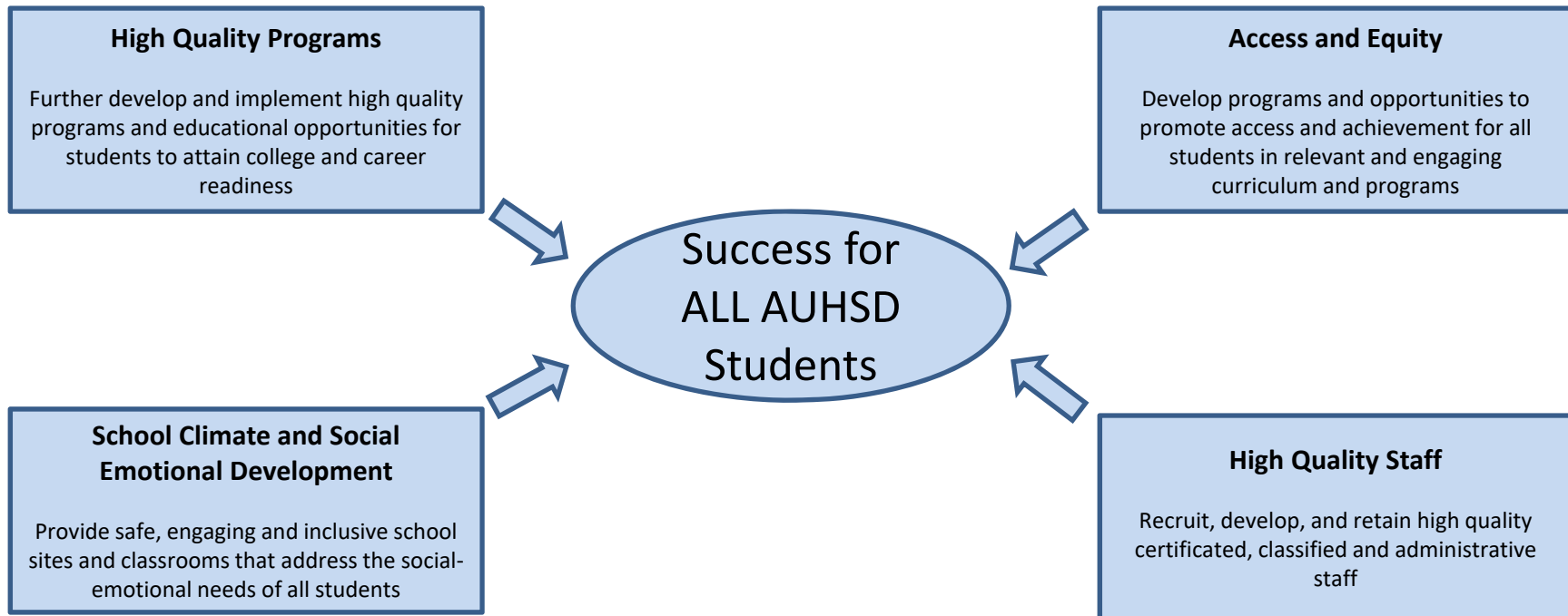
Foundation Private-Purpose Trust Fund

The Foundation Private-Purpose Trust Fund is used to account separately for gifts or bequests.



Local Control Accountability Plan

The District Local Control Accountability Plan (LCAP) is the standard by which the District guides and executes its efforts to educate AUHSD students. Comprised of goals, actions and services that focus and align District practices and resources to ensure students are college and career ready upon graduation, the LCAP is a component of the Local Control Funding Formula (LCFF).



The report must be adopted by the local governing board in conjunction with the adopted annual budget by July 1, 2021, and must be posted on the homepage of the LEA's website.



Enrollment and Projections

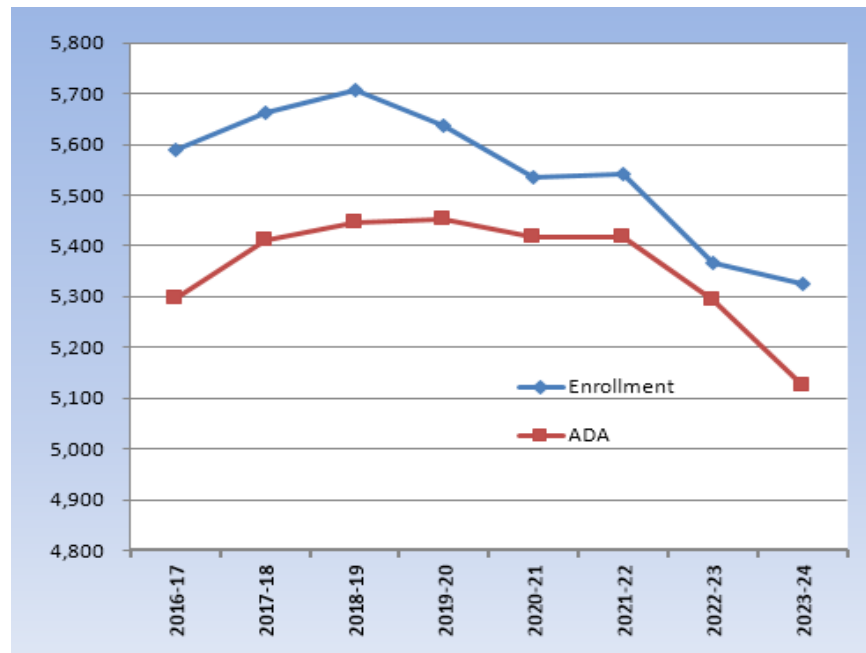
Each October, school districts are required to collect data through the California Longitudinal Pupil Achievement Data System (CALPADS). The CALPADS data on student enrollment from the partnering elementary districts and the AUHSD is utilized to project enrollment trends. The chart below provides five years of enrollment data and a three-year enrollment projection.

	ACTUAL ENROLLMENT (CALPADS)					PROJECTION		
School	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Acalanes	1,395	1,357	1,335	1,284	1,271	1,262	1,233	1,176
Campolindo	1,309	1,376	1,406	1,374	1,400	1,400	1,341	1,388
Las Lomas	1,530	1,549	1,601	1,629	1,581	1,593	1,541	1,511
Miramonte	1,277	1,316	1,286	1,235	1,174	1,191	1,136	1,135
ACIS	35	24	27	52	45	37	52	52
Transition/NPS	43	41	53	62	65	58	62	62
Total Enrollment	5,589	5,663	5,708	5,636	5,536	5,541	5,365	5,324
		Increase/(Decrease)			(100)	5	(176)	(41)



Enrollment, Attendance History, and Projections

Year	Enrollment	P2 ADA	ADA %
2016-17	5,589	5,295	94.74%
2017-18	5,663	5,411	95.55%
2018-19	5,708	5,446	95.41%
2019-20	5,636	5,451	96.72%
2020-21	5,536	5,417	97.85%
2021-22	5,541	5,417	97.76%
2022-23	5,365	5,293	98.66%
2023-24	5,324	5,125	96.26%



LCFF is funded on Period Two (P-2) attendance report. The District's five-year Average Daily Attendance (ADA) is 95.45% of enrollment. ADA projection for 2021-2022 is based on prior year 5,417.

State average ADA for high school district in California is 94.04% in FY 18-19.



AUHSD Staffing

TEAMS	ACALANES	CAMPOLINDO	LAS LOMAS	MIRAMONTE	DEL VALLE			DISTRICT OFFICE	SERVICE CENTER	TOTAL FTE'S
					ACIS	TRANSITION	ADULT ED			
Certificated Administrative Team								8.0		8.0
Classified Administrative Team								7.0		7.0
Central Classified Support Team								20	18.9	38.9
School Administrative Team	3.0	3.0	3.6	3.0	0.8		1.0			14.4
School Certificated Team	74.6	77.7	92	72.5	6.6	2		2		327.4
School Classified Support Team	31.2	28.4	28.8	31.7	1.5	9.1	2.8			133.5
TOTAL FULL TIME EQUIVALENT (FTE)	108.8	109.1	124.4	107.2	8.9	11.1	3.8	37.0	18.9	529.2



General Fund Budget Assumptions

The budget is based on the latest known revenue and expenditure data available prior to budget adoption. The Adopted Budget will be an evolving document that will change, with Governing Board approval, over the course of the fiscal year based on the final State budget, and revised revenues and expenditures. The 2021-2022 budget assumptions are based on the following:

	2020-2021	2021-2022
Enrollment	5,536	5,541
Average Daily Attendance (ADA)	5,417	5,417
Local Control Funding Formula (LCFF)		
- LCFF Funding (Basic Aid Status)	\$ 58,262,675	\$ 59,333,202
- LCFF Funding Per ADA	10,756	10,953
Other State Revenues		
- Mandated Block Grant	\$ 335,000	\$ 335,000
- California Lottery - Unrestricted	\$ 860,000	\$ 860,000
- California Lottery - Restricted	\$ 250,000	\$ 250,000
- CalSTRS On-Behalf - GASB 68	\$ 3,724,824	\$ 3,724,824
Other Local Revenues		
- Measures G&A Parcel Taxes	\$ 10,366,440	\$ 10,500,000



General Fund Budget Assumptions (continued)

	2020-2021	2021-2022
Salary & Fringe Costs		
- Step & Column Increases	1.50%	1.50%
- CalSTRS	16.15%	16.92%
- CalPERS	20.70%	22.91%
- Unemployment Insurance	0.05%	1.23%
- Workers Compensation	1.72%	1.96%
Health & Welfare		
- Kaiser Single Rate	\$ 837.00	\$ 837.00
- Kaiser 2 Party Rate	\$ 1,673.00	\$ 1,674.00
- Kaiser Family Rate	\$ 2,175.00	\$ 2,177.00
- Delta Dental Rate	\$ 107.60	\$ 107.60
- Vision Care Rate	\$ 19.90	\$ 19.90
Other Post Employment Benefits (OPEB)		
- Retirees Pay as you Go-5 Year Bridge	\$ 710,700	\$ 727,500
- Retirees Pay as you Go-\$80 Premium Offset	\$ 67,800	\$ 72,500
- 1% of Payroll (Deposited to CalPERS)	\$ 632,000	\$ 460,000
- CalSTRS On-Behalf - GASB 68	\$ 3,724,824	\$ 3,724,824
General Administration		
- Property & Liability Insurance	\$ 646,130	\$ 650,000
- Refuse Disposal	\$ 130,000	\$ 140,000
- Gas	\$ 365,000	\$ 370,000
- Electric	\$ 930,000	\$ 930,000
- Water	\$ 512,000	\$ 530,000
- Sewer	\$ 68,000	\$ 90,000
- Election	\$ 100,000	\$ -



Health Plan Rate Increase - Kaiser



SISC released their rates in early April for the plan year October 1, 2021, to September 30, 2022. Kaiser rates are flat this upcoming fiscal year, so there's no increase in health and welfare benefits in FY 21-22 budget proposal.

AUHSD changed health care administrator from CalPERS to SISC in 2018.



CalSTRS and CalPERS Pension Contribution Rate Increase

Pension Contributions	2013-14 Actuals	2014-15 Actuals	2015-16 Actuals	2016-17 Actuals	2017-18 Actuals	2018-19 Actuals	2019-20 Actuals	2020-21 Estimates	2021-22 Projection	2022-23 Projection	2023-24 Projection
STRS Employer Contribution Rate	8.25%	8.88%	10.73%	12.58%	14.43%	16.28%	17.10%	16.15%	16.92%	18.10%	18.10%
Employer Contribution	2,297,342	2,502,560	3,253,220	3,784,826	4,730,993	5,520,239	5,816,317	6,140,589	6,422,600	6,850,900	6,850,900
STRS Increase from Prior Year	N/A	205,218	750,660	531,606	946,167	789,246	296,078	324,272	282,011	428,300	-
PERS Employer Contribution Rate	11.42%	11.771%	11.847%	13.88%	15.53%	19.72%	19.72%	20.70%	22.91%	26.30%	27.30%
Employer Contribution	843,636	869,176	921,329	1,082,733	1,277,050	1,502,301	1,670,205	2,006,785	2,146,577	2,484,915	2,585,420
PERS Increase from Prior Year	N/A	25,540	52,153	161,404	194,317	225,251	167,904	336,580	139,792	338,338	100,505
Total Increase from Prior Year	N/A	230,757	802,813	693,011	1,140,484	1,014,497	463,982	660,852	421,803	766,638	100,505
Cummulative Increase	N/A	230,757	1,033,570	1,726,581	2,867,065	3,881,562	4,345,544	5,006,396	5,428,199	6,194,837	6,295,342



General Fund Revenues

The District receives revenue in four distinct categories: Local Control Funding Formula, Federal, Other State, and Other Local. Federal and Other State Revenue are restricted to specified purposes.

General Fund Revenues	Estimated Actual FY 20-21	Proposed Budget FY 21-22	% Change
Local Control Funding Formula (LCFF)			
State Categoricals	\$ 3,654,835	\$ 3,654,835	
State Aid	-	-	
Education Protection Act (EPA)	1,083,477	1,083,518	
Local Property Taxes	53,524,362	54,594,849	
Total LCFF	\$ 58,262,674	\$ 59,333,202	1.8%
Property Tax Transfer (SELPA)	1,367,540	1,532,980	
Total LCFF Sources	\$ 59,630,214	\$ 60,866,182	2.1%



General Fund Revenues (continued)

Federal Revenue	Estimated Actual FY 20-21	Proposed Budget FY 21-22	% Change
Title I Part A Basic Grant	\$ 83,438	\$ 134,041	
CARES ACT	104,009	-	
Governor's Emergency Education Relief Fund	294,407	-	
Coronavirus Relief Fund	1,390,124	-	
Special Education	1,001,187	1,027,077	
Special Education - Federal Mental Health	62,306	62,741	
Vocational Ed. (Carl Perkins)	52,086	50,000	
Title II Teacher Quality	56,277	55,000	
Title III Immigrant	3,830	21,424	
Title III LEP	3,267	24,504	
Title IV Part A	762	19,237	
Total Federal Revenues	\$ 3,051,693	\$ 1,394,024	-54.3%
Other State Revenue			
Mandated Block Grant	\$ 335,000	\$ 335,000	
State Lottery - Unrestricted	860,000	860,000	
State Lottery - Instructional Materials	250,000	250,000	
Special Education SELPA - Mental Health	343,951	351,866	
Special Education - Workability	146,120	146,000	
CSESAP Grant	85,300	116,250	
Learning Loss Mitigation Fund	451,187	-	
In Person Instruction (IPI)	1,118,583	612,715	
Expanded Learning Opportunities (ELO)	1,642,999	1,642,999	
Paraprofessional (ELO)	182,334	182,334	
STRS On Behalf	3,724,824	3,724,824	
Total Other State Revenue	\$ 9,140,298	\$ 8,221,988	-10.0%



General Fund Revenues (continued)

Local Revenue	Estimated Actual FY 20-21	Proposed Budget FY 21-22	% Change
Parcel Tax - Measure G 2009	6,738,186	6,825,000	
Parcel Tax - Measure A 2014	3,628,254	3,675,000	
Foundation & Parent Club Pledge	1,900,000	1,600,000	
Parents Club	154,400	124,100	
Athletic Booster Club	11,714	125,096	
Student Body	321,732	308,262	
VPA Booster	15,000	-	
Education Foundation	1,052,900	561,605	
School Site Auxiliary Account	209,606	-	
Athletics/Sports Program	531,900	715,000	
Special Ed Apportionment from SELPA	1,639,957	1,680,299	
ROP from County	950,186	981,065	
AGATE	-	20,000	
Testing	553,500	540,000	
Aquatic Program Fees	310,000	250,500	
Transportation	-	60,000	
Maintenance & Operations/Fuel	20,000	25,000	
City Of Walnut Creek	18,000	18,000	
Interest	75,000	75,000	
Fingerprinting	500	5,000	
CC Schools Insurance Group - Safety Grant	7,500	4,000	
Textbook Revolving	5,097	6,000	
Other Misc Revenue	617,214	59,000	
Total Local Revenue	\$ 18,760,646	\$ 17,657,927	-5.9%
TOTAL REVENUES	\$ 90,582,851	\$ 88,140,122	-2.7%



Parcel Taxes

Measures G & A were approved by the electorate on November 3, 2009, and May 4, 2014, respectively. Measure G is a permanent \$189 parcel tax and Measure A is a permanent \$112 parcel tax. The ballot language of both measures state that the proceeds shall be authorized to be used to provide financial support to school programs as follows:

Measure G

- Preserve funding to core academic programs
- Preserve science, mathematics, arts, music, and world language courses
- Help maintain library hours
- To the extent funds are available, maintain District's academic programs, including purchase of instructional equipment, materials, and supplies

Measure A

- Fund advanced courses in math, science, technology, music and arts
- Attract and retain highly qualified teachers
- Keep textbooks, instructional materials and technology up-to-date
- Maintain manageable class sizes
- Provide librarians, counselors, and career training
- To the extent funds are available, maintain District's academic programs, including purchase of instructional equipment, materials, and supplies



Measures G & A Parcel Taxes

REVENUES	FY 20-21		FY 21-22	
	Full Time Equivalent (FTE)	Estimated Actuals	Full Time Equivalent (FTE)	Proposed Budget
Measure G - \$189		6,834,736		6,825,000
Measure A - \$112		3,680,242		3,675,000
GF Contribution		407,269		
TOTAL REVENUES		\$ 10,922,247		\$ 10,500,000
EXPENDITURES				
Regular Instruction Supporting				
Seventh Period and Academic Courses	57.00	7,128,161	51.00	6,400,000
Subtotal	57.00	7,128,161	51.00	6,400,000
Instructional Support:				
			-	-
Leadership Class Release	0.80	116,748	0.80	115,581
Librarians, Library Media Assistants, Extended Hours	9.00	1,045,222	9.00	1,034,770
Subtotal	9.80	1,161,970	9.80	1,150,351
Instructional Technology Support:				
			-	-
Instructional Technology Specialist	-	52,449	-	51,925
			-	-
Subtotal	-	52,449	-	51,925
Guidance, Counseling & Nurse Services				
Career Centers	4.00	338,832	4.00	335,444
Counseling Services	15.00	2,361,328	16.00	2,337,714
			-	-
Subtotal	19.00	2,700,159	20.00	2,673,158
General Administrative Costs				
Administrative costs		15,000		15,000
TOTAL EXPENDITURES	85.80	\$ 11,057,740	80.80	\$ 10,290,433
NET INCREASE (DECREASE) IN FUND BALANCE				
		(135,493)		209,567
BEGINNING BALANCE		135,493		(0)
ENDING BALANCE		(0)		209,567



General Fund Expenditures

Most of the expenditures are committed to salaries and benefits for employees of the District. It takes people to teach students, and at Acalanes Union High School District, 81% of the expenditures budgeted are for the services of District employees. Included in these expenditures is the EPA (Education Protection Act) state allocation, which the District spends 100% on English/Math/Science teachers' salaries and benefits.

Employee salaries are divided into three separate line items: certificated, classified, and management. Certificated employees include teachers, counselors, nurses, librarians, psychologists, and others who provide services that require credentials from the state of California. Classified employees include all support personnel in the District, including administrative assistants, technicians, food service, maintenance, grounds and custodial personnel. Management employees include principals, associate principals, instructional leaders, classified management, and district superintendents.

General Fund Expenditures	Estimated Actual FY 20-21	Budget Proposal FY 21-22
Certificated Salaries	38,594,693	37,940,973
Classified Salaries	10,631,829	10,462,877
Employee Benefits	24,438,489	25,891,970
Books & Supplies	3,383,471	3,156,263
Services, Other Op Expenses	12,552,925	12,871,560
Capital Outlay	329,300	221,200
Indirect Cost - Adult Education	(60,000)	(60,000)
Interfund - Transfer In/Out	1,071,279	450,000
Total Expenditures	\$ 90,941,986	\$ 90,934,843



General Fund Budget Proposal

GENERAL FUND	Estimated Actual FY 20-21	Budget Proposal FY 21-22
LCFF Sources	59,630,214	60,866,182
Federal Revenue	3,051,693	1,394,024
Other State Revenue	9,140,298	8,221,988
Other Local Revenue	18,760,646	17,657,927
Total Revenues	\$ 90,582,851	\$ 88,140,121
Certificated Salaries	38,594,693	37,940,973
Classified Salaries	10,631,829	10,462,877
Employee Benefits	24,438,489	25,891,970
Books & Supplies	3,383,471	3,156,263
Services, Other Op Expenses	12,552,925	12,871,560
Capital Outlay	329,300	221,200
Indirect Cost - Adult Education	(60,000)	(60,000)
Interfund - Transfer In/Out	1,071,279	450,000
Total Expenditures	\$ 90,941,986	\$ 90,934,843
Net Increase/(Decrease) in Fund Balance	(359,135)	(2,794,722)
Beginning Fund Balance - July 1	14,767,736	14,408,601
Ending Fund Balance - June 30	\$ 14,408,601	\$ 11,613,879
	16%	13%



Components of Ending Fund Balance

	FY 20-21 Estimated Actual	%	FY 21-22 Budget Proposal	%
Non Spendable - Revolving Cash	\$ 20,000	0.02%	\$ 20,000	0.02%
Restricted Balance - Categorical				
Lottery: Instructional Materials	81,967		-	
SB 117 COVID-19 LEA Response Funds	94,789		94,789	
Covid Relief Package ELO & IPI	818,357		-	
Routine Restricted Maintenance	272,876		423,893	
Other Local Resources - Site Auxiliary	571,390		114,649	
	\$ 1,839,379	2%	\$ 633,331	1%
Committed Fund Balance				
3% Reserve - Board Resolution 10-11-29	2,728,260		2,728,045	
4% Reserve - Board Resolution 18-19-14	3,637,679		3,637,394	
	\$ 6,365,939	7%	\$ 6,365,439	7%
Assigned Fund Balance				
Vacation Liability	504,034		519,155	
Measures G & A			72,957	
Local - Testing, Site Council, Safety, Other	389,901		383,541	
Textbook Replacement/Adoption	89,500		95,500	
Multi-Year Projection Deficit Reserve	2,471,588		795,912	
	\$ 3,455,023	4%	\$ 1,867,065	2%
Unassigned Fund Balance				
3% State Mandated Reserve for Economic Uncertainties	\$ 2,728,260	3%	\$ 2,728,045	3%
Ending Fund Balance	\$ 14,408,601	16%	\$ 11,613,880	13%



Multi-Year Projection

PROJECTION ASSUMPTIONS BUDGET

- Multi-Year Projection Assumptions
- Multi-Year Projections





Multi-Year Projection Assumptions

LCFF Revenue Assumptions	FY 20-21 Estimated Actuals 06-30-21		FY 21-22 Budget Proposal		FY 22-23 Budget Projection	FY 23-24 Budget Projection
Enrollment	5,536		5,541		5,365	5,324
Average Daily Attendance (ADA)	5,417		5,417		5,294	5,126
Unduplicated Pupil Percentage	7.53%		7.47%		7.61%	7.61%
LCFF COLA % (Based on SSC)	0.00%		3.84%		1.28%	1.61%
Local Property Tax Estimate	Certified P2- 4.07%		2.00%		2.00%	2.00%
LCFF Entitlement	\$ 52,636,197		\$ 54,649,878		\$ 54,096,207	\$ 53,222,812
LCFF State Aid - Categorical	3,654,835	6%	3,654,835		3,654,835	3,654,835
LCFF State Aid	-	0%	-		-	-
LCFF State - Education Protection Act (EPA)	1,083,478	2%	1,083,518		1,058,717	1,025,125
LCFF Local Property Taxes	53,524,362	92%	54,594,849		55,686,746	56,800,481
Total Funding	\$ 58,262,675	100%	\$ 59,333,202		\$ 60,400,298	\$ 61,480,441
Excess Property Taxes	5,626,478		4,683,325		6,304,091	8,257,629



Multi-Year Projection Assumptions (continued)

Assumptions	FY 20-21 Estimated Actuals 06-30-21		FY 21-22 Budget Proposal	FY 22-23 Budget Projection	FY 23-24 Budget Projection
Revenues					
One Time Federal Revenues - Cares Act	\$ 1,788,540		\$ -	\$ -	\$ -
One Time State Revenues - Covid 19 Relief	\$ 3,569,076		\$ 2,264,075	\$ (2,264,075)	\$ -
Other Local Revenues			\$ -	\$ -	\$ -
Expenditures					
Step & Column Increase	1.50%		1.50%	1.50%	1.50%
Retiree Savings			\$ 150,000	\$ 150,000	\$ 150,000
State Covid-19 Relief One Time Expenditures	\$ 4,539,239		\$ 3,082,432	\$ (3,082,432)	\$ -
Decline in Enrollment	\$ -		\$ -	\$ (200,000)	\$ (200,000)
CalSTRS Increase	16.15%		16.92%	18.10%	18.10%
CalPERS Increase	20.70%		22.91%	26.30%	27.30%
Textbook Adoption			\$ -	-	\$ 500,000
Capital Outlay - Lifecycle Replacement			\$ -	\$ 250,000	\$ 250,000
Transfer to Food Service	\$ 97,111		\$ 250,000	\$ 250,000	\$ 250,000
Transfer to Deferred Maintenance	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000
Materials/Supplies & Other Services			Consumer Price Index 1.59%	Consumer Price Index 1.87%	Consumer Price Index 2.33%



Multi-Year Projections

General Fund - Combined Unrestricted & Restricted	FY 20-21 Estimated Actuals 06-30-21		FY 21-22 Budget Proposal		FY 22-23 Budget Projection	FY 23-24 Budget Projection
REVENUES						
Local Control Funding Formula (LCFF) (1)	\$ 59,630,214	66%	\$ 60,866,182		\$ 61,815,475	\$ 62,903,974
Federal Revenue	3,051,693	3%	1,394,024		1,394,024	1,394,024
Other State Revenue	9,140,298	10%	8,221,988		5,957,913	5,957,913
Other Local Revenue	8,394,206	9%	7,291,487		7,291,487	7,291,487
Other Local Revenue - Parcel Tax	10,366,440	11%	10,366,440		10,366,440	10,366,440
Total Revenues	90,582,851	100%	88,140,121		86,825,339	87,913,838
EXPENDITURES						
Certificated Salaries	38,594,692	42%	37,940,973		36,596,598	36,683,581
Classified Salaries	10,631,829	12%	10,462,877		9,980,478	10,050,478
Employee Benefits	24,438,488	27%	25,891,969		25,610,622	25,748,845
Books & Supplies	3,383,471	4%	3,156,263		3,215,285	3,790,201
Services, Other Op Expenses	12,552,925	14%	12,871,560		13,112,258	13,417,774
Capital Outlay	329,300	0%	221,200		250,000	250,000
Other Outgo	-	0%	-		-	-
Direct Support/Indirect Costs	(60,000)	0%	(60,000)		(60,000)	(60,000)
Transfers Out	1,071,279	1%	450,000		450,000	450,000
Contributions - to Restricted Programs	-	0%	0		0	0
Total Expenditures	90,941,984	100%	90,934,842		89,155,241	90,330,879
Net Increase/(Decrease) in Fund Balance	(359,133)		(2,794,721)		(2,329,902)	(2,417,041)
Beginning Balance	14,767,736		14,408,603		11,613,881	9,283,979
Estimated Fund Balance	\$ 14,408,603		\$ 11,613,881		\$ 9,283,979	\$ 6,866,938
	16%		13%		10%	8%
(1) Assumes 2% Property Tax Growth						



Other District Funds

OTHER FUNDS BUDGET

- Student Activity Special Revenue
- Adult Education Special Reserve
- Cafeteria Special Reserve
- Deferred Maintenance
- Building
- Capital Facilities
- Special Reserve Capital Outlay
- Retiree Benefit
- Foundation Private Purpose Trust





Student Activity Special Reserve Fund

Acalanes Union High School District	2020-21	2021-22
Student Activity Special Revenue Fund	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	497,080	770,100
TOTAL REVENUES	\$ 497,080	\$ 770,100
EXPENDITURES		
Certificated Salaries	\$ -	\$ -
Classified Salaries	-	-
Benefits - All	-	-
Books and Supplies	57,729	177,000
Other Services	263,792	585,095
Capital Outlay		
Direct Support/Indirect Costs		
Inter Fund Transfers		
TOTAL EXPENDITURES	\$ 321,521	\$ 762,095
Net Increase/Decrease in Fund Balance	\$ 175,559	\$ 8,005
FUND BALANCE		
Beginning Balance @ 7/1	\$ 149,949	\$ 325,508
Estimated Ending Balance @ 6/30	\$ 325,508	\$ 333,513

The Student Activity Special Revenue Fund is a new fund established to allow the District to account for student body activities in accordance with GASB Statement 84.

The source of revenue include:

- ASB Card Sales
- Yearbook Sales
- Athletic Gate Revenue
- Athletic Donations
- ASB Fundraising
- ASB Event Ticket Sales

The expenditures include:

- ASB Dances and Activities
- Yearbook
- Athletic Officials



Adult Education Fund

Acalanes Union High School District	2020-21	2021-22
Adult Education Fund - 11	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
Federal Income	\$ 88,240	\$ 88,240
State Income	572,921	645,429
Local and Other Income	408,000	424,816
TOTAL REVENUES	\$ 1,069,161	\$ 1,158,485
EXPENDITURES		
Certificated Salaries	\$ 292,491	\$ 367,305
Classified Salaries	338,270	314,348
Benefits - All	254,840	272,659
Books and Supplies	172,844	123,100
Other Services	225,992	225,100
Capital Outlay	105,979	38,000
Direct Support/Indirect Costs	60,000	60,000
Inter Fund Transfers	-	-
TOTAL EXPENDITURES	\$ 1,450,416	\$ 1,400,512
Net Increase/Decrease in Fund Balance	\$ (381,255)	\$ (242,027)
FUND BALANCE		
Beginning Balance @ 7/1	\$ 665,568	\$ 284,313
Estimated Ending Balance @ 6/30	\$ 284,313	\$ 42,286

The Adult Education Fund was established to account for revenues and expenditures to provide for and operate adult education programs.

The three revenue sources are:

- The Workforce Innovation & Opportunity Act (WIOA).
- The Fee Based Program includes classes that are recreational and offered on a break-even basis.
- California Adult Education Program (CAEP) grant is provided to promote expansion & improvement in adult focused instructions to enhance workforce entry, high school equivalency, Citizenship/ESL, adults with disabilities, short term career technical programs.
- Due to Covid-19 pandemic, the CAEP grant was reduced by 12% at the State level and estimate for Adult Ed fees are also reduced.



Cafeteria Fund

Acalanes Union High School District Cafeteria Fund - 13	2020-21 Estimated Actual 06/30/21	2021-22 Proposed Budget 07/01/21
REVENUES		
Federal Income	\$ 735,000	\$ 875,000
State Income	45,000	75,000
Local and Other Income	12,000	100,000
TOTAL REVENUES	\$ 792,000	\$ 1,050,000
EXPENDITURES		
Classified Salaries	\$ 548,371	\$ 602,610
Benefits - All	274,555	301,175
Food Cost and Supplies	240,000	371,386
Other Services	19,000	10,800
Capital Outlay	10,000	10,000
Direct Support/Indirect Costs	-	-
Inter Fund Transfers from General Fund	(303,535)	(250,000)
TOTAL EXPENDITURES	\$ 788,391	\$ 1,045,971
Net Increase/Decrease in Fund Balance	\$ 3,609	\$ 4,029
FUND BALANCES		
Beginning Balance @ 7/1	\$ 6,691	\$ 10,300
Estimated Ending Balance @ 6/30	\$ 10,300	\$ 14,329

The Cafeteria Fund was established to account for the operation of the Food Service Program and the goal of this fund is to break-even.

With the Covid-19 pandemic, the community free meal program continued through the school year and meal participation increased in March with students returning to school on a hybrid schedule.

USDA granted waivers through the 2021-22 school year that will allow AUHSD to provide free meals to students. The budget proposal includes 90% of revenues from the federal and state reimbursement program and 10% from à la carte sales.

Based on budget proposal, the General Fund will make a contribution of \$250K to the program for FY 21-22.



Deferred Maintenance Fund

Acalanes Union High School District	2020-21	2021-22
Deferred Maintenance Fund - 14	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	205,000	5,000
TOTAL REVENUES	\$ 205,000	\$ 5,000
EXPENDITURES		
Classified Salaries	\$ -	\$ -
Benefits - All	-	-
Materials and Supplies	-	-
Other Services	-	-
Capital Outlay	300,000	550,000
Interfund Transfer from Special Reserve Fund	(687,750)	(250,000)
TOTAL EXPENDITURES	\$ (387,750)	\$ 300,000
Net Increase/Decrease in Fund Balance	\$ 592,750	\$ (295,000)
FUND BALANCES		
Beginning Balance @ 7/1	\$ 1,183,125	\$ 1,775,875
Estimated Ending Balance @ 6/30	\$ 1,775,875	\$ 1,480,875

Consistent with LCAP, the Governing Board adopted Resolution #14-15-17 to maintain the Deferred Maintenance Fund for major repairs.

To comply with state guidelines, General Fund will contribute \$100K, and the Special Reserve Capital Fund will contribute \$150K.

The 2020-21 Estimated Actual and the 2021-22 Proposed Budget expenditure :

- Acalanes High School Big Gym roof and HVAC project
- Acalanes Girls' Locker Room and Weight Room



Building Fund

Acalanes Union High School District Building Fund 21	2020-21 Estimated Actual 06/30/21	2021-22 Proposed Budget 07/01/21
REVENUES		
Federal & State Income	\$ -	\$ -
Local - Aquatics Rental Income	367,000	375,000
Local - Facilities Rental Income	85,000	235,000
Local - Other Misc Income	4,400	5,000
TOTAL REVENUES	\$ 456,400	\$ 615,000
EXPENDITURES		
Classified Salaries	\$ 418,514	\$ 423,934
Benefits - All	150,920	174,000
Materials & Supplies	410,500	170,000
Other Services	238,950	148,500
Capital Outlay	111,000	135,000
Other Financing Sources/Uses	(149,994)	(90,000)
TOTAL EXPENDITURES	\$ 1,179,890	\$ 961,434
Net Increase/Decrease in Fund Balance	\$ (723,490)	\$ (346,434)
FUND BALANCES		
Beginning Balance @ 7/1	3,576,269	2,852,780
Estimated Ending Balance @ 6/30	\$ 2,852,780	\$ 2,506,346

The Building Fund accounts for the District facility rental program.

Facility Rental Program – Aquatics & Facility Use

- The program supports a portion of Director of Custodial, Aquatics & Facility Use & Administrative Assistant positions.
- The unprecedented challenges with the ongoing COVID-19 pandemic have affected the Building Fund since the middle of the 2019-2020 school year.
- During that time the facility use revenues declined significantly and the projection for 2021-2022 is conservative showing a slight increase due to uncertainties.



Capital Facilities Fund

Acalanes Union High School District	2020-21	2021-22
Capital Facilities Fund - 25 (RDA)	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
State Revenues	\$ -	\$ -
Federal/State Revenues	-	-
Local Developer Fees	915,000	435,000
Local and Other Revenues - RDA	175,000	175,000
TOTAL REVENUES	\$ 1,090,000	\$ 610,000
EXPENDITURES		
Classified Salaries	\$ -	\$ -
Benefits - All	-	-
Materials & Supplies	411,285	220,000
Other services	47,000	-
Capital Outlay	3,308,082	350,000
Inter Fund Transfers (In)/Out	-	-
TOTAL EXPENDITURES	\$ 3,766,367	\$ 570,000
Net Increase/Decrease in Fund Balance	\$ (2,676,367)	\$ 40,000
FUND BALANCES		
Beginning Balance @ 7/1	\$ 4,586,569	\$ 1,910,202
Estimated Ending Balance @ 6/30	\$ 1,910,202	\$ 1,950,202

The Capital Facilities Fund accounts for revenues and expenditures from Developer Fees and Redevelopment Agency Fund (RDA).

Developer Fees budget includes:

- Phase 2 of the classroom conversion at Campolindo

RDA funds are one-time funds that are allocated through the county and budget includes:

- LCAP goal to modernize the classrooms and other space district-wide.



Special Reserve Fund

Acalanes Union High School District	2020-21	2021-22
Special Reserve Fund - 40 (Del Valle)	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	100,000	100,000
TOTAL REVENUES	\$ 100,000	\$ 100,000
EXPENDITURES		
Classified Salaries	\$ -	\$ -
Benefits - All	-	-
Materials & Supplies	-	-
Other Services	-	-
Capital Outlay	-	-
Inter Fund Transfers to Deferred Maintenance	220,000	150,000
TOTAL EXPENDITURES	\$ 220,000	\$ 150,000
Net Increase/Decrease in Fund Balance	\$ (120,000)	\$ (50,000)
FUND BALANCES		
Beginning Balance @ 7/1	\$ 11,285,458	\$ 11,165,458
Estimated Ending Balance @ 6/30	\$ 11,165,458	\$ 11,115,458

The Special Reserve Fund accounts for the revenue and expenditures generated from the interest earned on investments from the partial sale of the Del Valle Educational Center campus.

This fund has generated investment earnings that allow the District to provide Deferred Maintenance matching funds.

The budget proposal includes a \$150,000 inter-fund transfer to the Deferred Maintenance Fund.



Retiree Benefit Fund

Acalanes Union High School District	2020-21	2021-22
Retiree Benefit Fund - 71	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
Federal Income	\$ -	\$ -
State Income	-	-
Local Revenue - OPEB	462,769	460,000
Local Revenue - Gains/Interest in Investment	948,846	200,000
TOTAL REVENUES	\$ 1,411,615	\$ 660,000
EXPENDITURES		
Certificated Salaries	\$ -	\$ -
Classified Salaries	-	-
Benefits - All	-	-
Books and Supplies	-	-
Other Services	3,000	3,000
Inter Fund Transfers (In)/Out	\$ (150,000)	\$ -
TOTAL EXPENDITURES	\$ (147,000)	\$ 3,000
Net Increase/Decrease in Fund Balance	\$ 1,558,615	\$ 657,000
FUND BALANCES		
Beginning Balance @ 7/1	\$ 4,854,466	\$ 6,413,081
Estimated Ending Balance @ 6/30	\$ 6,413,081	\$ 7,070,081

The Retiree Benefit Fund was established to account for Other Post Employment Benefits (OPEB). OPEB funds are deposited in an irrevocable trust with CalPERS.

For FY 2021-2022, the proposed budget to OPEB will be 1% of base salary.

The funds are deposited to CalPERS on a quarterly basis.



Foundation Private-Purpose Trust Fund

Acalanes Union High School District	2020-21	2021-22
Foundation Private-Purpose Trust Fund 73	Estimated	Proposed
	Actual	Budget
	06/30/21	07/01/21
REVENUES		
Federal Income	\$ -	\$ -
State Income	-	-
Local and Other Income	24,800	22,900
TOTAL REVENUES	\$ 24,800	\$ 22,900
EXPENDITURES		
Certificated Salaries	\$ -	\$ -
Classified Salaries	-	-
Benefits - All	-	-
Books and Supplies	-	-
Other Services	37,500	39,000
Capital Outlay	-	-
TOTAL EXPENDITURES	\$ 37,500	\$ 39,000
Net Increase/Decrease in Fund Balance	\$ (12,700)	\$ (16,100)
FUND BALANCES		
Beginning Balance @ 7/1	\$ 1,126,905	\$ 1,114,205
Estimated Ending Balance @ 6/30	\$ 1,114,205	\$ 1,098,105

The Foundation Private-Purpose Trust Fund includes donations to Miramonte and Acalanes high schools.

The funds are used to provide scholarships to Miramonte and Acalanes students.



Conclusion

- ✓ Staff has presented the Governing Board with a balanced budget for the 2021-2022 fiscal year.
- ✓ The multi-year projection for the subsequent two years demonstrates the District's ability to maintain a reserve for economic uncertainties of 10% in FY 2022-2023 and 8% in FY 2023-2024.
- ✓ **Staff recommends the Governing Board adopt the FY 2021-2022 budget.**



Fiscal Year 2021-2022 Budget Proposal

The Governing Board of the Acalanes Union High School District is required to approve the District's budget as of July 1, 2021, and approve the information on the California Department of Education forms, not the PowerPoint presentation.

Copies of the state forms are available at the District office:

**Acalanes Union High School District
1212 Pleasant Hill Road
Lafayette, CA 94549**